



PREMIER DANCE SCHOOL REGISTRATION FORM

STUDENT INFORMATION

Name _____ Birth Date _____ Age _____ Gender _____

Address _____ City _____ State _____ Zip Code _____

Previous dance training _____

Physical limitations _____

PARENT INFORMATION

Parent(s) / Guardian(s) _____

Phones (Please indicate your preferred number to reach you): Home Phone _____

Mother: Cell _____ Receive text ___YES___NO. Work _____

Father: Cell _____ Receive text ___YES___NO. Work _____

Important! We are paperless, so email is the primary source of communication to Studio families. Please add contact@premierdance.org to your address book in order to help ensure you receive these messages.

Primary Email _____ Secondary Email _____

Emergency Contact _____ Emergence Phone number _____

Primary billing contact _____

Employer & Job Title: Mother _____ Father _____

How did you hear about Premier Dance: Friend Web Newspaper Ad Other _____

CLASS INFORMATION

Class	Day	Time	Hours/Week	Notes

Total hours per week _____ Tuition Total _____

POLICIES, AGREEMENTS AND REGULATIONS

Liability Disclaimer: I understand that dancing and dance classes constitute social/athletic/physical activities and that injuries may occur. I am willing and able to accept full responsibility for my child's safety and well being. Acknowledging this, I hereby release and agree to hold harmless Premier Dance School and its employees from any and all claims and liabilities, which may arise out of my child's participation at the Premier Dance School. *(Initial here)* _____

Photo/Video Consent: Consent is granted for the student to be photographed or videotaped. These may be used without compensation in a public presentation. *(Initial here)* _____

Your signature below indicates that you have read, understand and agree to abide by the policies and procedures listed on the front and back of this registration form and at the Premier Dance School website at www.premierdance.org

Signature of Parent/Guardian or Student (if more than 18 years of age) _____ Date _____

WITHDRAWALS: We do not charge any withdrawal fees. Withdrawal from a class or the School must be made with 15-day advance written notice. No refunds or credits are given for any remaining classes to be held within the month of your withdrawal. Tuition for the month of your withdrawal will be charged in full. To cancel registration please email your withdrawal request to contact@premierdance.org, or fill out a withdrawal form and give it to your teacher or mail it to Premier Dance School, P.O. Box 271372, West Hartford, CT 06127. Parents or guardians are responsible for tuition payments and late fees until a withdrawal form/email is received by Premier Dance School staff, regardless of attendance. Simply not showing up to class does not cancel your child's registration.

INSUFFICIENT CLASS ENROLLMENT: The School reserves the right to cancel a class because of insufficient enrollment at any time during the course of the academic year. If class enrollment does not exceed five students, the class will be cancelled and students will be reassigned to another class or that class will be combined with another appropriate class. Refunds will be issued only if the studio cancels a class and another class is not an option. Refunds are effective from the day classes are cancelled.

INCLEMENT WEATHER CANCELLATIONS: Typically, Premier Dance School will follow West Hartford School District weather closings; the exceptions being if the weather starts off badly but clears up sufficiently in the afternoon to hold classes or if bad weather is predicted in the morning but does not arrive. A decision will be made by 2:00pm. If classes are cancelled, dancers and families will be notified through email and our website. Of course, local conditions do vary considerably so please always use your own best judgment regarding safe driving conditions. Classes cancelled due to inclement weather or other events beyond our control will be made up during the school year or at the end of the season. The number of make-up classes is limited to two classes per season. If an additional class is cancelled, students may attend a similar class for a makeup if we have one on schedule. No refunds for classes missed due to inclement weather or other unforeseen circumstances will be given.

COMMUNICATION POLICY: It is the responsibility of the parents or guardians of our students to be aware of all news, activities, performance information, make up classes, dates, etc. All communications from Premier Dance School will be sent out via email and posted on our website as well as our bulletin board outside the studio. Calendars and class schedules are also posted online and on the bulletin board. It is the parent or guardian's responsibility to provide Premier Dance School with their updated contact information, to notify us of any changes and to regularly check our emails, our website, and bulletin board for information and updates.

REGISTRATION FEE: A non-refundable fee of \$30 per student and \$45.00 per family is required annually at time of registration, regardless of when it occurs.

TUITION: Your annual tuition is based on a yearly rate. Holidays and pre-planned closures are already calculated into your tuition. You can find our tuition fees and more details at www.premierdance.org/tuition

Please note:

- Monthly tuition remains the same whether it is a long month (5 weeks), or a short month (3 weeks), regardless of absences. It is determined from an average of entire classes from Sept-May so parents should not calculate payments for classes based on a pro-rated method.
- Monthly tuition is due on the 1st of each month. Premier Dance School does not have a billing service, so it is the parents' responsibility to pay tuition on time. After the 10th of the month, tuition payments are considered late and a \$10.00 or 10% (whichever is greater) late fee per student per month will be added to your account. There is a returned check fee of \$30 per occurrence. Please note that students with overdue account balances will not be admitted to class or allowed to participate in the end of the year performances.
- We accept cash, checks, Visa and MC credit cards. Regardless of your payment method you are required to have a credit/debit card on file at all times. The credit card will serve as a back-up payment method if your tuition is past due. To avoid the auto draft your tuition must be paid by the 10th of each month. It is your responsibility to keep your credit/bank card information current. We will attempt to contact you of any problems, but late fees will incur if we are unable to process your card by the 10th day of each month.